Constitution of AFTEA

ARTICLE II-Purpose

Section 1 Builds strong support in the teaching profession through instruction, research, and professional development.

Section 2 Strengthens relationships among teachers, educators, and their families.

Section 3 Supplements educational or financial support through voluntary contributions among its bona fide members.

Section 4 Promote exemplary Filipino and American values, cultures, and traditions.

Section 5 Comes up with academic support to the students, parents, and/or guardians.

Constitution of AFTEA

ARTICLE III-Membership

Section 1 Professional fellow membership in the Association shall be open to all Filipino and/or Filipino descent teachers/educators employed by the public or private educational institutions in the United States of America and its territories.

Section 2 Professional associate membership in the Association shall be open to all Filipino and/or Filipino descent teachers/educators employed by the public or private educational institutions in the Philippines and other countries.

Section 3 Professional consociate membership in the Association shall be open to all *non-Filipino* teachers and educators employed by the public or private educational institutions in the United States of America and other countries.

Section 4 Professional affiliate membership in the Association shall be open to all public or private educational institutions in the Philippines and other countries.

Section 5 Special affine membership is the immediate family of the Association members. They can be appointed by the Board but have no voting rights. Their membership is co-terminus with the member unless they become professional members of the association.

Constitution of AFTEA

ARTICLE IV- Executive officers, Board of Directors, and Academic Board Coordinators or Representatives

Section 1 The executive officers of the association shall consist of a President, Executive Vice President, Deputy Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Auditor, Press Relations Officer, and Business Manager.

Section 2 Officers of the association shall be elected in the manner prescribed in the By-laws of the association.

Section 3 Officers shall be elected by the bona fide and active professional fellow members for a term of two years. They shall take an oath of office at the scheduled general meeting and shall hold office immediately.

Section 4 No officer shall serve his/her office for more than two successive terms.

Section 5 The officers shall have been bona fide and active professional fellow members of the association for at least two years before the election and shall maintain their memberships in good standing during their term of office.

Constitution of AFTEA

Section 6 The Academic Board Coordinators shall consist of a coordinator or representative of the academic local or international institutions that signed a memorandum of understanding, memorandum of agreement, or partnership with the Association.

Section 7 Academic Board Coordinators shall be nominated and appointed by the Chairman of the Executive Board for a term of two years. They shall take an oath of office at the scheduled general meeting and shall hold office immediately. They may be designated as chairman of one of the twelve (12) regular committees stipulated in the By-laws.

Section 8 The Academic Board Coordinators shall have been active members of the association for at least two years before their appointment and shall maintain their memberships in good standing during their term of office.

Section 9 The AFTEA Advisers shall consist of the former President/Chairman of the Association.

Section 10 The Board of Directors shall consist of at least five (5) but not more than twenty (20) members. They shall have been active members of the association for at least two years before their appointment.

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Section 11 The members of the Board of Directors shall be appointed by the Chairman of the Executive Board for a term of two years upon recommendation by any members of the association and approved by two-thirds (2/3) of the Executive Board. They shall function as member of the Executive Board. As well as perform other functions designated by the Executive Board. The Board of Directors shall be composed of the Director for Philippine Affairs, Director for Membership and Recruitment, Director for Digital Communication and Technology, Director for Professional Development, Director for International Linkages, Director for Community Extension and Innovation, Director for Research and Publication, Director for Immigrant Affairs, Director for Election Related Activities, and other designations as created.

Section 12 There shall be designated and appointed Consultants of the Association that consist of at least three (3) but not more than five (5) members. They shall have sufficient knowledge of the association before their designation.

Section 13 The Chairman of the Executive Board shall designate or appoint the Consultants. They may be recommended by any members of the association and approved by the Executive Board before their designation. The Executive Board shall have the power to discontinue the designation of the Consultants as it may deem necessary.

Constitution of AFTEA

ARTICLE V-The Executive Board

Section 1 The Executive Board shall consist of the executive officers, the board of directors, academic board coordinators, the academy dean, executive director, deputy director, and advisers of the Association.

Section 2 Executive Board shall have the power to create plans, programs, and projects necessary for the general purpose of the Association.

Section 3 The Executive Board of New York shall have the sole power to authorize the creation and disenfranchisement of a chapter organization as it may deem necessary upon the approval of the majority of the New York Chapter Association members in consultation with the respective chapter organization members.

Section 4 Each chapter organization shall have the same organizational set-up and will adopt the same constitution and by-laws of the association; however, they may modify the amount of membership fee and annual dues with respect to their jurisdictions.

Section 5 Chapter organization created shall submit an annual report addressed to the Secretariat of the Executive Board of New York at the end of the fiscal year for purposes of record keeping.

By-laws of AFTEA

Article I- Contributions and Fees

Section 1 Professional fellow members of this association shall pay a membership fee of $50.00 and an annual membership renewal due thereafter in their respective jurisdictions whenever necessary.

Section 2 Professional associate, and consociate members of this association shall pay a membership fee of $50.00 and an annual membership renewal due thereafter in their respective jurisdictions whenever necessary.

Section 3 Professional affiliate members of this association shall pay a membership fee of $100.00 and an annual membership renewal due thereafter in their respective jurisdictions whenever necessary.

Section 4 Bona fide professional members shall pay an annual membership renewal due of $25.00 to maintain bona fide and active professional membership status of the association. The Executive Board has the right to waive, increase, or decrease such annual dues.

Section 5 Membership fees and annual membership renewal dues shall be used for the general operating expenses of the association as determined by the executive board.

Section 6 Membership renewal dues must be collected every first month of the fiscal year.

Article II-Elections

Section 1 Election Related Activity Committee, headed by a Director and two members or anyone appointed by the Executive Board, shall conduct and oversee election rules and procedures.

Section 2 Bona fide and active professional members of the association shall have the right to vote in elections conducted as hereinafter provided for. They must pay the annual dues of the current election year one month before the conduct of the election.

Section 3 Candidates receiving the highest votes cast for their office, either in-person or remote, shall be declared elected by the election committee. No officer is elected unless present during the election; however, if he communicates to the Comelec explaining his absence, the election committee may consider his nomination and election. The officer-elect must confirm and accept their election before taking the oath of office.

By-laws of AFTEA

Article II-Elections

Section 4 Upon the commencement of the election, the election committee shall read the names of the officers-elect, officially certify and submit the election results to the executive board. The Executive Board shall then schedule the day for an oath of office ceremony.

Section 5 Election of the AFTEA Executive Board of New York shall be held every eleventh or twelfth month of an odd year.

Section 6 Election results of each chapter organization created shall be submitted to the executive board of New York within one month following the election.

Section 7 Election of each chapter organization shall be held every eleventh or twelfth month of an even year. The Chairman of the Executive Board of New York or its designee shall administer the Oath of Office for the officers of each chapter organization's executive boards. Otherwise, the officers are invalid.

By-laws of AFTEA

Article III-Duties and Responsibilities

Section 1 The President of the Association shall be the Chairman of the Executive Board and an ex officio member of all standing committees. He shall call upon all meetings of the Executive Board, suggest projects, policies, and plans of work for all standing committees, and shall be held responsible for the progress and work of the association. The Chairman, by and with the consent of the Executive Board, shall appoint the chairpersons of all ad hoc and special committees. He/she shall preside at all special and regular meetings of the association and shall perform all other duties that properly fall upon him as a presiding officer.

Section 2 The Executive Vice President shall have charge of internal affairs and shall preside in the absence of the President and shall perform any other duties that shall be incumbent on him/her or any other duties delegated to him/her by the chairman. The Executive Vice President shall automatically be the chairperson of the Legislative Committee.

By-laws of AFTEA

Section 3 The Deputy Vice President shall have charge of external affairs and shall preside in the absence of the chairman and executive vice president and shall perform any other duties delegated to him/her by the President. The deputy vice president shall automatically be the chairperson of the Professional Development Committee and the Liaison Committee.

Section 4 The Secretary shall have charge of all proceedings of each meeting. At the end of his/her term, the secretary shall turn over to the incoming Secretary complete records of the association. A permanent file of the association records for each fiscal year shall be maintained and kept in the office of the secretariat. The Secretary shall automatically be chairperson of the Membership Services Committee.

Section 5 The Assistant Secretary shall have charge of all the correspondence and communication of the association except that which relates to the work assigned to other officers or committees and shall perform any other duties delegated to him/her by the chairman. He shall be the chairperson of the Immigration and Emigration Assistance Program (IEAP).

By-laws of AFTEA

Section 6 The Treasurer shall receive all funds belonging to the association, pay out the same orders when notified by the chairman, keep an itemized account of receipts and expenditures, and make a written report to be presented and submitted to the Secretariat during the regular assembly meeting.

Section 7 The Assistant Treasurer shall have charge to assist the Treasurer in keeping records of itemized accounts of receipts and expenditures. He shall perform other functions as designated by the Treasurer. He shall be the chairperson of the Special Educational Assistance Program (SEAP).

Section 8 The Auditor shall examine the association's financial reports and accounting records and shall compare the charges with the vouchers, verify balance sheets and income items, and state the results. He/she shall keep a copy of the annual financial report of the association. He shall be the chairman of the Auditing Committee.

Section 9 The Press Relations Officer shall furnish articles for news media about the affairs of the association. He/she shall automatically be chairperson of the Public Relations Committee. The Press Relations Officer shall also be responsible for the publication of an official association's newsletter in print or electronic media.

By-laws of AFTEA

Section 10 The Business Manager shall oversee and supervise the activities of the programs, plans, and projects of the association. He shall be the chairperson of the Bids and Awards Committee.

Section 11 Each Academic Board Coordinator shall coordinate their specific areas regarding plans, programs, and projects in accordance with the Memorandum of Understanding or Memorandum of Agreement. They shall submit a plan of action during the first regular meeting. Each Academic Board Coordinator must attend to all meetings of the executive board and shall report to the executive board any developments associated with their corresponding areas. In addition to their duties, each Academic Board Coordinator may be designated as chairman of the Regular Committee.

Section 12 Each member of the Board of Directors must attend, participate, and provide assistance in the implementation of the plans, programs, and projects of the association and shall coordinate with other existing committees, programs, and organizations.

Section 13 Each officer, board of director, and academic board coordinator shall have the obligation of instructing his/her successor in the duties of that office and working with him/her as needed during the term following his/her election or appointment.

By-laws Committees

Article VI-Standing and Regular Committees and Special Programs

Standing Committees (3):
Professional Development -*DVP + Director*
Legislative -*EVP + Director*
Membership Services-*Secretary + Director*

Special Committees:
Special Educational Assistance Program (SEAP)
(*Assistant Treasurer*)
Immigration & Emigration Assistance Program (IEAP)
(*Assistant Secretary + Director*)

Regular Committees (12):
1. Nominating-*EVP+DVP*
2. Convention-*IREC Directors*
3. Election-*Director for Elections Related Activity*
4. Disaster Relief-*Director for Disaster Relief*
5. Resolution-*Director for Communication and Technology*
6. Auditing-*Auditor*
7. Constitution-*Director for Legislative Matters*
8. Public Relations-*PRO*
9. Ways and Means-*Director for Community Extension and Services*
10. Sports and Recreation-*Director for Recreation and Sports*
11. Bids and Awards-*Business Manager*
12. Liaison-*DVP*

The Executive Board

Executive Officers (10):
President
Executive Vice President
Deputy Vice President
Secretary
Assistant Secretary
Treasurer
Assistant Treasurer
Auditor
PRO
Business Manager

Advisers:
Former AFTEA Presidents

Academic Board Coordinators:
Per MOA-MOU of Institutional Partners

Consultants (5)
Nerissa Linell Joie T. Calub, EdD, PhD

Board of Directors (20):
Executive Director for Research and Publication
Executive IREC Director
Deputy IREC Director
Director for Membership and Recruitment
Director for Professional Development
Director for International Linkages
Director for Communication and Technology
Director for Luzon Affairs
Director for Visayas Affairs
Director for Mindanao Affairs
Director for Youth Affairs
Director for Community Extension and Services
Director for Global STEM
Director for Recreation and Sports
Director for Immigrant Affairs
Director for Mindfulness
Director for Entertainment
Director for Elections Related Activity
Director for Legislative Matters
Director for Disaster Relief

Election Officers and Appointment of the Executive Board

The table is open for the nomination of the position of _____

Oath of Office

I, _____(your name)_____ having been elected/appointed as _____(position)_____ of the Association of Filipino Teachers and Educators in America, Incorporated (AFTEA) for the year 2026-2027, do hereby solemnly swear, that I will faithfully discharge to the best of my ability, the duties and responsibilities of my present position and of all others that I may hereafter hold under the Association of Filipino Teachers and Educators in America.

That I will bear true faith and allegiance to the same, that I will obey the Constitution and By-laws of the organization and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.

Plans, Programs, and Projects

1. Return-to-Share (R2S)
2. International Research and Education Conference (IREC)
3. AFTEA Cares
4. Neighborhood and Community Extension Program (NCEP)
5. AFTEA Awards (FITS and LOWTS)
6. City University Travel and Educational Tours (CUTES)
7. Wellness Mindfulness Program (WMP)
8. Special Educational Assistance Program (SEAP)
9. Immigration and Emigration Assistance Program (IEAP)
10. Spiritual Nourishment Program (SNP)